



CONCORD
COLLEGE

INTERNATIONAL SCHOOL

APPLICATION FORM

CHECKLIST OF DOCUMENTS REQUIRED WITH THE APPLICATION FORM

All the documents submitted to school must be in **ENGLISH**

- ☐ A completed Concord College International School Application Form
- ☐ Application Fees – RM 2,000
- ☐ 2 Passport-sized photos of the student, one photo each from parents

Identity and visa

Copies of the following identity

- ☐ Student's birth certificate and IC/Passport

IC/passport of the following:

- ☐ Father's IC/Passport
- ☐ Mother's IC/Passport
- ☐ Parents' marriage certificate
- ☐ Guardian's IC/Passport (if applicable)
- ☐ MM2H Pass/Dependants Pass (if applicable)
- ☐ Divorced certificate (if applicable)

School records

- ☐ School report for the current and/or previous academic year
- ☐ UPSR/PT3/SPM/O-Level results, whichever is the most recent
- ☐ Any recent test scores in standard English language tests, such as IELTS / TOEFL

Additional records, where relevant

- ☐ Most recent specialist assessment reports from an Education Psychologist, Occupational Therapist, or, Speech & Language Therapist, that may relate to your child's learning.

Please return the completed Application Form, with the required documents to:

CONCORD COLLEGE INTERNATIONAL SCHOOL (BUBI007)

SUNSURIA EDUCATION SDN BHD (51075-P)

Jalan Sunsuria, Bandar Sunsuria, 43900 Sepang, Selangor

T: +603 8966 3988 E: admissions@concordcollege.edu.my

Please complete all sections of the form and submit with the documents required

STUDENT DETAILS

STUDENT'S NAME AS SHOWN IN IC/PASSPORT Please underline the family name.

PREFERRED NAME

IC NO

DATE OF BIRTH

____/____/____
date month year

NATIONALITY

GENDER

☐

Male

☐

Female

HOME LANGUAGE(s) MAIN

RELIGION

OTHERS

YEARS LEARNT IN ENGLISH

PROPOSED TERM OF ENTRY

☐

Term 1 (August)

☐

Term 2 (January)

☐

Term 3 (April)

Year 20_____

PROPOSED STATUS AT ENTRY into Years 7 - 12

☐

Day

☐

Boarding (Monday-Friday)

☐

Boarding (Full week)

☐

Unsure

INTERNATIONAL STUDENT/NON-MALAYSIAN

COUNTRY ISSUING PASSPORT

Passport No.

Date of Issue

Place of Issue

Date of Expiry

Type of Visa

☐

MM2H

☐

Dependant

☐

None

☐

Student Visa :

SCHOOL NAME

Do you require a Student Visa?

☐

Yes

☐

No

Please be advised that parents are responsible in ensuring their child holds a valid visa while studying at Concord College International School. The school will provide assistance in obtaining a student pass, if applicable.

Do you require a Guardian Visa?

☐

Yes

☐

No

Please be advised that all Guardian Visa may only be applied after obtaining Student Visa. Once you are eligible to apply for a Guardian Visa, Concord College International School officer will contact you for further action.

Name

Relationship to student

IC/Passport No

Date of Expiry

PARENTS' DETAILS

MOTHER'S FULL NAME

as in IC/PASSPORT

IC/Passport No

Date of Birth

____/____/____
date month year

Home Address

Postcode

E-mail

Tel. No.

Mobile No.

Occupation

Please affix a most
recent passport -
sized photo

FATHER'S FULL NAME

as in IC/PASSPORT

IC/Passport No

Date of Birth

____/____/____
date month year

Home Address

Postcode

E-mail

Tel. No.

Mobile No.

Occupation

Please affix a most
recent passport -
sized photo

PARENTS' MARITAL STATUS

☐

Married

☐

Divorced*

☐

Others _____

**Required to submit a copy of the custody
letter in English*

THE CHILD USUALLY LIVES WITH

☐

Both parents

☐

Mother

☐

Father

☐

Guardian

☐

Others _____

FOR BOARDERS

IF ENROLLED INTO CONCORD COLLEGE INTERNATIONAL SCHOOL, WHO WILL BE RESPONSIBLE FOR THE CHILD DURING HOLIDAYS (MID-WEEK OR WEEKENDS)?

☐

Both parents

☐

Mother

☐

Father

☐

Guardian

☐

Others _____

GUARDIAN'S DETAILS

For International Student Only

International students studying at Concord College International School must have a nominated guardian who lives in Malaysia (family members in-country are a good choice).

The guardian must be:

- a person over 25 years of age (not in full-time education)
- able to provide suitable accommodation when necessary (for example, during holidays & exeats or in the event that the student is unable to attend school for any reason)

Note:

- The guardian will have **LOCAL RESPONSIBILITY** for the student, including travel and medical arrangements.
- The students will **NOT** be able to stay at Concord during the holiday periods.

GUARDIAN'S FULL NAME

as in IC/PASSPORT

IC/Passport No

Date of Birth

____ / ____ / ____
date month year

Relationship to Student

Corresponding Address

(Malaysia)

Please affix a most
recent passport -
sized photo

Contact No

E-mail

EMERGENCY CONTACT

If parents/guardians are uncontactable

Emergency Contact 1

Name: _____

Relationship to Student: _____

Contact No: _____

Emergency Contact 2

Name: _____

Relationship to Student: _____

Contact No: _____

For office use only

Student Name _____

Year Group _____

IC/Passport No _____

Enrolment Date _____

Gender _____

Room Number _____

Nationality _____

STUDENT'S EDUCATIONAL HISTORY

Concord College International School reserves the right to contact the child's previous school or relevant individuals to obtain additional information for admission consideration.

CURRENT SCHOOL

Name of School	_____	Medium of Instruction	_____
The main language of tuition in the classroom	_____		
Date of entry	_____	Date of leaving	_____
Age at entry	_____	Age at leaving	_____
Entered at Grade/Year	_____	Left at Grade/Year	_____
Name of Principal	_____	Reason(s) for leaving this school	_____
School Tel. No.	_____	School e-mail address	_____

PREVIOUS SCHOOL

Name of School	_____	Medium of Instruction	_____
The main language of tuition in the classroom	_____		
Date of entry	_____	Date of leaving	_____
Age at entry	_____	Age at leaving	_____
Entered at Grade/Year	_____	Left at Grade/Year	_____
Name of Principal	_____	Reason(s) for leaving this school	_____
School Tel. No.	_____	School e-mail address	_____

STUDENT'S MEDICAL INFORMATION

Health condition(s) that require(s) the attention of the school.

ADDITIONAL STUDENT INFORMATION

This section will help the staff at Concord College International School understand your child's individual needs.

Name of person completing this form _____ Relationship to Student _____

Has your child been placed out of the year group for his/her age?

☐

YES

☐

NO

If YES, please give details _____

Has your child been referred to an educational or other specialists?

☐

YES

☐

NO

If YES, please give details _____

Has your child been identified as having learning or behavioural difficulties?

☐

YES

☐

NO

If YES, please give details _____

Has your child been identified as requiring learning support?

☐

YES

☐

NO

(Please provide relevant documentation)

If YES, please give details _____

Has your child been placed in an English as a Second Language programme?

☐

YES

☐

NO

If YES, please give details _____

Has your child been involved in serious disciplinary action?

☐

YES

☐

NO

If YES, please give details _____

CONNECTION WITH CONCORD COLLEGE INTERNATIONAL SCHOOL

Please give details of any relatives or friends who have applied or will be applying to Concord College International School

How did you first get to know about Concord College International School?

☐ Word of mouth ☐ Newspaper ☐ Advertisement ☐ Internet search ☐ School fair

☐ Agent _____

☐ Others (please specify) _____

DECLARATION OF PARENTS

I confirm that the information provided and statements are true and correct. I understand that any false or misleading information, or the withholding of relevant information relating to this application, might invalidate my child’s application and that the School may withdraw an offer of a place or cancel the enrolment of my child in consequence.

I wish to enrol my son/daughter at Concord College International School and hereby enclose an Application Fees of RM 2,000.

First Signatory	_____	Second Signatory	_____
Name	_____	Name	_____
IC/Passport No	_____	IC/Passport No	_____
Relationship to child	_____	Relationship to child	_____
Date	_____	Date	_____

For office use only	Date	Amount	Receipt No	By
Application Fees Received	_____	_____	_____	_____

DATA PROTECTION / PERLINDUNGAN DATA

- a) The personal data you have provided in this form will be used by or on behalf of Concord College International School to send you further details, including its events, academic programmes, and marketing promotion. Please check the box if you want to be removed from such communication.
Maklumat peribadi yang anda berikan pada borang ini akan digunakan oleh atau pihak-pihak yang berkaitan dengan Concord College International School untuk menghantar maklumat lanjut berkaitan acara-acara yang akan dianjurkan, program akademik dan maklumat pemasaran kepada anda. Sila tandakan kotak di bawah sekiranya anda tidak ingin dihubungi mengenai perkara ini.

☐

No / Tidak

- b) Your personal data may be additionally shared from time to time with Concord College International School's appointed agents who are working within the school. Please check the box if you do not agree to such disclosure.
Maklumat peribadi anda, sekiranya perlu, akan dikongsi dari masa ke semasa dengan agen-agen pihak ketiga yang dilantik oleh Concord College International School. Sila tandakan kotak di bawah sekiranya anda tidak setuju dengan pendedahan maklumat sedemikian.

☐

No / Tidak

- c) Please contact Concord College International School for access to your personal data or to notify us of any changes in information you have provided.
Sila hubungi Concord College International School untuk mengakses maklumat peribadi atau untuk memaklumkan kepada kami berkenaan sebarang perubahan keatas maklumat yang telah diberikan.

- d) By signing this form, you confirmed that you have:
- read, understood the contents and voluntarily completed this form
 - If you are below 18 years of age, your parent or guardian consents to you providing the information in this form to Concord College International School

Dengan menandatangani borang ini, anda mengesahkan bahawa anda telah:

- membaca, memahami isi kandungan dan secara sukarela melengkapkan borang ini; dan*
- jika anda berumur kurang dari 18 tahun, mendapati persetujuan ibu bapa atau penjaga anda untuk melengkapkan borang ini.*

Signature

Date

MODES OF PAYMENT

BY CHEQUE, BANK DRAFT, CASH, OR CREDIT CARD

Cheques are to be made payable to 'Sunsuria Education Sdn Bhd'. All payments MUST be made at Concord College International School Administration Office, which is open Monday to Friday from 8.30 am – 4.00 pm.

Payment by Cash, Online by bank transfer, WeChat Pay, Alipay, Bank Draft, and all Credit Cards is also accepted.

Please send cheque payments by Registered Mail as the school does not accept responsibility for postal delays or losses. In the event of any cheques being returned by the issuing bank, there will be a five percent (5%) service charge.

BY ONLINE BANK TRANSFER

Please provide proof of payment which should indicate the name (s) of student (s) and the year group (s) in which they will be placed and email to finance@concordcollege.edu.my

BANK DETAILS

Company	SUNSURIA EDUCATION SDN BHD
Bank	AMBank (M) BERHAD
Account No	8881053174259
SWIFT CODE	ARBKMYKL
Address	AMBank KOTA DAMANSARA BRANCH NO 23 & 25, BLOK T, JALAN PJU 5/3, DATARAN SUNWAY, KOTA DAMANSARA, 47810 PETALING JAYA, SELANGOR

DUITNOW QR CODE



SUNSURIA EDUCATION SDN. BHD.

FOR IGCSE STUDENTS

Compulsory examined subjects: <ul style="list-style-type: none"> Science (Biology, Chemistry and Physics) Mathematics English 	Compulsory non-examined subjects: <ul style="list-style-type: none"> Physical Education (PE) / Games Personal, Social & Health Education (PSHE)
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- Students will take FOUR subjects from the list below.
- Students should indicate their preferred choices by ranking from 1 (most preferred) to at least 6. We will endeavour to allocate the preferred choices if timetabling allows.
- Students should read the explanatory notes below and the minimum requirements in some subjects.

Malaysian Students only

Bahasa Malaysia is compulsory for Malaysian students and will be offered in place of one of the optional subjects below. Please tick the box if Bahasa Malaysia is required. ☐

Islamic Studies

Is a compulsory Extra-curricular Activities (ECA) for all Muslim Malaysians.

English Support

After initial testing, students deemed to require additional support in English will be placed in an English Support class in place of one of the option subjects.

The final decision about which students must take this subject will be made by the English Department: this is not an option.

The aim of these lessons is to help students with the English that they need for the successful study of linguistically demanding subjects such as Biology and to access the wider curriculum in English.

Optional Subjects*

Students will take **THREE** or **FOUR** subjects from the list below.

Students should indicate their preferred choices by **writing Number 1** in the box for their 1st choice subject, Number 2 in the box for their 2nd choice and so on. We will try to allocate the first 4 choices if possible, but due to timetabling constraints this may not always be so. **Therefore, please select a minimum of 6 subjects. Leave all subjects that you definitely do not want to take blank.**

Please indicate your preference

Art		Global Perspectives	
Computer Science		History	
Drama		Mandarin ⁺	
Economics		Music	
Further Mathematics		Spanish	
Geography			

**Subject availability will be confirmed upon enrolment*

⁺If choosing Mandarin, please indicate level -

1 st Language	
2 nd Language	
Foreign Language	

FOR SIXTH FORM (A-LEVEL) STUDENTS

Concord College International School sixth form students should choose a core programme of a minimum of **THREE** A-Level subjects*, which are studied for 7 periods a week, from four different columns in the list below. AS Level exams in each subject will be sat at the end of Year 12. For Cambridge International A-Level, the marks obtained will then contribute towards the A-Level grade at the end of Year 13. The one exception to this will be students taking both Mathematics and Further Mathematics A-Level, who will take the first Mathematics A-Level in Year 12.

There is also the opportunity to take an Extended Project Qualification (EPQ). This is a course equivalent to half an A-Level which offers the chance to complete a research project in an area of academic interest. Students can supplement the core three A-Level with either an EPQ (3 periods per week) or a 4th A-Level choice (7 periods), with a view to providing as much breadth in their profiles as possible. However, the additional workload required to complete 4 A-Level should be considered carefully, and most UK / US university offers will only require 3 completed A-Level. Students can choose to start with 4 subjects in Year 12, and then after taking AS Level in all 4 subjects, only continue with their strongest 3 subjects to A-Level in Year 13.

An A-Level in Further Mathematics is only available as a 4th A-Level choice (requiring an additional 5 lessons, rather than the usual 7), in combination with A-Level Mathematics in Column A, and two further A-Level choices from Columns C & D. The Further Mathematics course will be taught at an accelerated pace, and is challenging, and therefore only suitable for students with the strongest Mathematics and Additional Mathematics IGCSE results (or equivalent).

All Year 12 students will be assessed for English, and EAL students will be assigned to an English course in addition to their other academic courses leading to the IELTS English exam in Year 13, which qualifies students for university.

COLUMN A	COLUMN B	COLUMN C	COLUMN D
Mathematics + Further Mathematics		Chemistry	Geography
Mathematics	Biology	Economics	Physics
	History	Computer Science	English
		Art	Economics

**Subject availability will be confirmed upon enrolment*

Please indicate your preference (Please note you must **NOT** choose the same subject in more than one column):

	SUBJECT CHOICE
COLUMN A	
COLUMN B	
COLUMN C	
COLUMN D	
EPQ	Yes / No

Please return the completed Application Form, with the required documents to:

CONCORD COLLEGE INTERNATIONAL SCHOOL (BUBI007)

SUNSURIA EDUCATION SDN BHD (51075-P)

Jalan Sunsuria, Bandar Sunsuria, 43900 Sepang, Selangor

T: +603 8966 3988 E: admissions@concordcollege.edu.my